RESUME



BEDHIA MAYA KAMI

Phone No: 0425121146

Email: 123darnalbidya@gmail.com

Current Address: 4 unit 235 Harborne Street, Wembley, 6014 WA

PERSONAL DETAILS

Date of Birth:	21st March 2003
Nationality:	Bhutanese
Gender:	Female
Religion:	Hindusim/ Buddhist
Passport No:	G208803
Visa Type:	Student subclass 500 Dependant (Full Time working rights)
Visa Validity:	15th March 2026
Qualification:	Class 9 passed - Dechencholing Higher Secondary School, Thimphu: Bhutan

CAREER OBJECTIVES

To obtain a respectable position in an organization where innovative ideas are appreciated and enable me to use my talent, creativity and ability to the maximum and contribute towards the growth of the organization as well as myself.

WORK EXPERIENCES

Sl No	Position	Place	Period	References
1.	Cashier	Zimdra Food Pvt. Limited	March 2020 – March 2022	Sonam Peldon, Manager, +97517931277, peldon.s2019@gmail.com
2.	Receptionist	Hotel BD, Thimphu: Bhutan	April 2022 – June 2024	Dechen Lhamo, Manager, +61451943529, dechen.l@yahoo.com

Main job responsibilities

- Handling transaction of cash, credit and EFTPOS card accurately.
- Cater excellent customer service
- Help in the inventory counts and stock management
- Providing additional information on the promotional and special product and services.
- To achieve individual and team sales goals

Skills

- Effective communication skills
- Good language and soft spoken
- Good at marketing and advocacy
- Experience and readiness to assist with all round responsibilities
- Committed to maintain safety protocols as well as hygienic environment
- Punctual, reliable and fast leaner

Availability

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday
- Sunday
- Public Holidays

Additional Information

Australia National Police Check Certificate: Obtained on Date: 20-08-2024

Covid-19 Vaccinations: (21st Jul 2021; 12th March 2022; 06th August 2022)

Influenza Vaccination: 15th August 2024

Driving License:

License Type:	Light Vehicle
Country of Issue:	Bhutan
License Number:	T-29403
Validity:	23rd March 2034

Confirmation:

I, hereby certify to the best of my knowledge and belief that this CV correctly describes me, my education and work experiences. I understand that any willful misstatement herein may lead to my disqualification or dismissal, if engaged.

S/D

(Bedhia Maya Kami)