

Sethum Aluthge

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SUMMARY

Dedicated and customer-oriented international student with a passion for customer service seeking a part-time role in the industry. Possess strong communication skills, a positive attitude, and a willingness to learn. Eager to contribute to a dynamic team environment while gaining valuable experience in the Australian workforce.

WORK EXPERIENCE

Retail Assistant, Keells Supermarket, Colombo, Sri Lanka

February 2023 - July 2023

- Delivered outstanding customer service by addressing inquiries, helping customers find products, and handling transactions efficiently.
- Ensured the store's cleanliness and organization by restocking shelves and setting up displays.
- Attended training sessions to remain current with product information and company guidelines.
- Worked with team members to meet sales goals and maintain high levels of customer satisfaction

Cleaner, Hope Rehab Care, Gampaha, Sri Lanka

November 2023 - February 2024

- Performed thorough cleaning and sanitization of patient rooms, common areas, and restrooms to maintain a hygienic and safe environment.
- Followed strict cleaning protocols and procedures to prevent the spread of infections and ensure compliance with health and safety regulations.
- Managed and disposed of waste properly, including hazardous materials, in accordance with facility guidelines.
- Collaborated with healthcare staff to ensure cleaning schedules were aligned with patient care activities and minimized disruptions.

EDUCATION

Bachelor of Computing (CyberSecurity) July 2023 - Present

- Curtin University, Bentley, WA

CERTIFICATION

- RSA (Responsible Service of Alcohol)**
- JLPT N5** July 2018
- JLPT N4** December 2018

SKILLS

Excellent communication skills in English, Sinhala and Japanese	Ability to work efficiently in fast-paced environments	Basic knowledge of food safety and hygiene practices
Customer service skills via previous retail experience	Attention to detail and ability to multitask	Proficient in using point-of-sale (POS) systems

AVAILABILITY

- Able to commit to a maximum of 24 hours per week and unlimited work hours in summer vacation.
- Immediate availability to start work.

REFEREES

- Ananda Runage - Director
Hope Rehab Care
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