



About Me

A self-motivated, adaptable, and enthusiastic individual with a friendly attitude and a strong ability to thrive in fast-paced environments. With over two years of experience in customer service and hospitality, I have a wide set of skills from bartending to waitressing whilst also bringing strong communication skills and a positive energy to every workplace. In my supervisory role at Ghanda Clothing, I developed team leadership skills, guiding my team to achieve sales targets and work efficiently together. As a Graphic Design graduate, I take a creative and detail-oriented approach, ensuring high standards while multitasking effectively.

Skills

- **Bartending (2 Years)**
- **Waitressing (2 Years)**
- **Barista (1 Year)**
- **Cash Handling & POS Systems**
- **Team Leadership & Staff Supervision**
- **Retail Assistant (2 Years)**
- **Graphic Design (3 Years)**

Education

2020 - 2023

University of West England

2019

West Herts College

2014 - 2019

John F Kennedy High School

Qualifications

- RSA - Responsible Service of Alcohol (Oct 2024, EOT)
- White Card (Mar 2025, WTG)
- Food Handler Certificate (Mar 2025)
- BA (Hons) Graphic Design Second Division First Class Honours (2023)
- Foundation Diploma in Art and Design (2020)
- PADI Open Water Certification (2024)

Work Experience

November 2024 - March 2025 Sales Assistant

Ghanda Clothing

Running the day by allocating roles to achieve company goals as a team. Assisting in customer queries and creating a welcoming environment.

Key Responsibilities:

- Handling stock & overstock
- Processing sales on the till (cash & eftpos)
- Opening and closing the store as a key-holder
- Cashing up at the end of the day on the SAGE system

February 2022 - June 2023 All Rounder

Chance & Counters Bar and Café

Working together as a team to create a friendly and welcoming atmosphere for customers, assisting with game choices and instructions as well as serving and making cocktails and coffee!

Key Responsibilities:

- Working efficiently in a fast paced environment to provide excellent customer service
- Multi-tasking & assisting co workers with various roles within the café

October 2024 - February 2025 Waitress

Dundee's Seafood Restaurant

Working in a fast paced high-end restaurant as a food runner, bar runner and section worker. With a multitude of tasks to fulfill during my shifts I have honed my hospitality skills to provide exceptional service.

Key Responsibilities:

- Serving food and drinks with a friendly attitude to welcome customers
- Setting the tables quickly before customers arrive and providing the correct cutlery for each dish

Volunteering

Sep 2023 - Dec 2023

Fuse Hostel & Travel (Vietnam)

Front of House & Guest Representative

- Managed guest check-ins and assisted with itinerary planning.
- Led social events, coordinated bar service, and fostered a friendly hostel environment.

June 2016

St Albert The Great Primary School

Teaching Assistant

- Assisted in planning and implementing structured activities for children.
- Provided classroom support to staff, ensuring a positive learning experience.

Aug 2024 - Sep 2024

Stamps Backpackers Hostel (Thailand)

Events Coordinator & Front of House

- Organized and hosted events for hostel guests, creating an engaging and social atmosphere.
- Ensured a welcoming environment by managing guest interactions and activities.

June 2017 - July 2017

National Citizen Service

- Led fundraising initiatives for The Salvation Army and The Starfish Ward at Watford General Hospital.
- Developed teamwork and leadership skills, working with peers to complete challenges and meet goals.