

JONATHAN 'LUKE' GORDON

3 Leicester Place | Springvale | Whanganui 4501
0276260825 | luke.gordon2411@gmail.com

PROFILE

A highly motivated, conscientious and determined person with a broad range of other transferable skills gained from working across multiple industry sectors. A natural team player with the ability to develop strong professional relationships and a straightforward communication style that encourages honesty and respect.

CORE SKILLS

- Excellent **interpersonal skills** with an ability to communicate, counsel and work collaboratively with a diverse range of people
- Able to deliver a high-quality standard of **training and assessment**
- **Work well under pressure**, thrive on complex challenges
- Organised, with well-developed **time management skills**, able to prioritise conflicting demands and deliver quality work within given timeframes
- **Efficiently complete administrative tasks** on time and with genuine attention to detail
- Exceptional **work ethic** underpinned by natural **drive and determination**
- Sound **problem-solving** techniques and **resourcefulness** to provide constructive solutions
- Noted **attention to detail**, commitment to accuracy down to the smallest aspect
- Seek out ongoing learning and **professional development opportunities**
- Friendly, reliable and loyal team member dedicated to **achieving personal and collective goals**
- **Respond positively to change** and take on any challenges set in front of me
- A genuine **team player** with the ability to lead and extract the best from others
- Effective **negotiation skills** across a wide spectrum of consumers and businesses
- **Customer-centric style** committed to achieving a positive outcome in every situation
- Competent in the **Microsoft Office suite** with the capacity to quickly learn new in-house systems and technologies

PERSONAL ATTRIBUTES

- Honesty
- Integrity
- Hardworking
- Diligent
- Good decision maker
- Cooperative
- Highly motivated
- Adaptable
- Team player

PROFESSIONAL EXPERIENCE

Dec 2022 – Nov 2024

Line/Aeromedical Pilot

Air Whanganui

Whanganui, NZ

Air Whanganui was established in 1987. The company began its commuter operation with a Piper Mojave flown over from Australia by one of the company's founding directors. From those early beginnings the Company has grown into a first class 24/7 national charter service and a significant participant in the provision of air ambulance and medical transport services throughout New Zealand.

Key Responsibilities & Achievements:

- Aeromedical flights transferring patients throughout New Zealand
- Maintain stringent safety standards
- Part 135 IFR flying of Kingair fleet
- Undertake charter passenger flying
- Assist in loading and unloading of patients
- IHT work

Jul 2018 – Dec 2022

Line Pilot

Air Napier

Napier, NZ

Air Napier, established in 1987, has kept pace with an ever-changing aviation industry. They provide Charter flights around NZ, scenic and freight flights.

Key Responsibilities & Achievements:

- Schedule Air Transport Operation (ATO) flights around New Zealand
- Undertake charter passenger flying

- Maintain stringent safety standards
- Train and supervise new pilots

Mar 2017 – Jul 2018

Flight Instructor

ST Aerospace Academy

Ballarat, Victoria, Aus

ST Aerospace Academy (STAA) is a company of ST Aerospace – one of the world's leading aircraft maintenance, repair and overhaul service providers. Operating a global network with subsidiaries and affiliates in the Americas, Asia-Pacific and Europe, ST Aerospace has a staff strength of more than 8,000 worldwide.

Key Responsibilities & Achievements:

- Provided professional PPL and CPL flight training and Ground School instruction
- Taught instrument flying techniques and procedures
- Trained students in the operations of flight in dual-controlled aeroplanes
- Helped students to prepare for flight tests and examinations
- Updated Team Leaders on the progress and performance of students under instruction

Feb 2015 – Jan 2016

Flight Instructor

New Zealand Aviation

Matamata, NZ

Based out of the Matamata Aerodrome in the Waikato, New Zealand Aviation offers Private Pilot Licences through to Commercial Pilot's Licences plus all other certifications offered by the NZCAA.

Key Responsibilities & Achievements:

- Provided professional PPL and CPL flight training and Ground School instruction
- Instructed students in the basic flying principles and techniques of flight
- Taught instrument flying techniques and procedures
- Assisted students to prepare for flight tests and examinations

Jul 2014 – Feb 2015

Delivery Driver

Fresh to the Chef

Tauranga, New Zealand

Fresh to the Chef is a locally owned family business that has been operating out of Tauranga since 2006, providing a wide range of fresh produce to regional cafés and restaurants.

Key Responsibilities & Achievements:

- Delivered fresh goods to local customers in a timely manner
- Picked, packed and dispatched as required
- Unpacked shipments, checked inventory and undertook regular stocktakes
- Kept the warehouse space clean and tidy

- Ensured good relationships with customers were maintained

Jul 2012 –Nov2013

Sales Representative

Trustpower Limited

Tauranga, New Zealand

Trustpower Limited is a New Zealand company providing electricity, gas and telecommunications nationally to individual consumers, communities and businesses.

Key Responsibilities & Achievements:

- Sold various power services to a variety of customers
- Dealt with inbound enquiries in an effective manner
- Generated new customers from internal leads and cold calling
- Achieved revenue targets and maximised sales opportunities
- Built and maintained successful relationships across entire customer base
- Tracked and reported to senior management on competitive activity

May 2011 – Apr 2012

Sales Merchandiser

Arnott's Limited

Papamoa, New Zealand

Arnott's Limited is a subsidiary of the Campbell Soup Company of the United State; it originated in Australia and remains one of the largest manufacturers of biscuits and snack foods in the region.

Key Responsibilities & Achievements:

- Merchandising of brands and ensuring that products were available and presented professionally in the respective stores
- Ascertained that products were rotated and displayed with correct pricing tickets
- Checked stock levels
- Built and placed point-of-sale displays
- Communicated with Buyers
- Managed and maintained professional store-level relationships

May 2008 – Nov 2009

Overseas Travel

Guatemala

Feb 2005 – Mar 2008 and Aug 2010 – Apr 2011

Bay Flight International Limited

Flight Instructor

Tauranga, New Zealand

Bay Flight International Limited offered Private Pilot Licences through to Commercial Pilot's Licences; the company has since gone into liquidation.

Key Responsibilities & Achievements:

- Provided professional PPL and CPL flight training and Ground School instruction

- Instructed students in the basic flying principles and techniques of flight
- Taught instrument flying techniques and procedures
- Trained students in the operations of flight in dual-controlled aeroplanes
- Coached principles of cross-country navigation on both visual and instrument navigational conditions
- Helped students to prepare for flight tests and examinations
- Updated Team Leaders on the progress and performance of students under instruction

EARLY EMPLOYMENT

Mar 2004 – Jan 2005

Grocery Assistant

New World Limited

Brookfield, New Zealand

Sep 2003 – Feb 2004

Apprentice Mechanic

Car Care

Otumoetai, New Zealand

BACKGROUND INFORMATION

- Interests include 'all things outdoors', being active, playing tennis, snowboarding and fishing

REFEREES

Referees available on request