



Anika Cayago

About Me

I'm a confident, caring, responsible, and reliable worker with a passion for caring for others. I understand the importance of hard work and making a positive impact with the work I do. I'm punctual, reliable, and bring a high level of care to the people I support in my roles.

Work Experience

Feb 2025 - Current

Target Fremantle

Customer Service Representative

- Support customers in-store to find the things they need
- Work cashier and interact with customers for their purchases
- Clean up store and return items to their locations
- Attend to behavioural issues of customers in store and work with security to de-escalate

Feb 2024 - Current

Australian Pop Academy

Teaching Assistant

- Keep children with ADHD and Autism on task during lessons
- Teach singing and choreography to students
- Prepare and deliver lesson plans to prepare for performances
- Encourage positive behaviour and help children to manage their anxiety and nerves
- Contribute to student reports and newsletters
- Encourage participation in all tasks

Jan 2024 - current

Milestone Migration

Admin Assistant

- Answering phones
- Meeting and greeting guests
- Events promotion & Flyer distribution
- Email management, organisation and distribution
- Data Entry
- File management

July 2025 - November 2025

Christ the King Learning Support Centre

Special Needs Education Assistant

School Workplacement

- Provide support to a small group during classes at school
- Keep children on task during lessons
- Help explain tasks and assist students to complete their work
- Encourage positive behaviour and help children to manage their anxiety and frustrations
- Encourage participation in all tasks
- Review children profiles to understand their special needs
- Carry out instructions as directed by the teacher
- Record keeping of students

Contact

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☎ 0420 20 40 14

📍 Willagee, WA

Education

High School

Iona Presentaion College

2021 - Current

Subjects:

- Careers & Enterprise
- Maths Essentials
- English ATAR
- Music
- Dance
- Religion General

Skills

- Team work
- Customer Service
- Aged Support
- Child Support
- Problem solving
- Handling challenging situations
- Communication
- Connecting with People
- Patience
- Food handling
- Data Entry

Languages

English

Tagalog

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Administration Assistant

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Interests

- Singing
- Dancing
- Martial Arts
- Volunteering

Work Experience (cont.)

Feb 2025 - Jul 2025

Mosman Park Nursing Home

Occupational Therapist Assistant

School Workplacement

- Provide support to elderly residents
- Assist the Occupational Therapist to bring residents to therapy activities
- Lead the OT activitiy for the day and encourage participation of the residents
- Spend time with residents to provide comfort and conversation
- Encourage participation in all tasks
- Review resident profiles to understand their specific needs
- Carry out instructions as directed by the home manager and OT

Jan 2023 - May 2024

McDonalds Oconnor

Customer Service Representative

- Took orders for front counter and drive through
- Prepared food orders using safe food handling skills
- Cleaned up work areas and restaurant following hygiene rules

Volunteer Work

Iona Presentation College

Aged Care Support

- Taking residents out on day trips
- Assisted with meals and movement around the home

Thrive Camp (Formerly Edmond Rice Camps)

Camp Leader

- Provide leadership and support to children on respite camp
- Managed behavioral issues and prepared incident reports
- Encouraged participation on all activities
- Assisted children with daily living needs including food preparation and general living skills

Iona Presentation College

Peer Support Leader

- Working with year 7 students to support their transition to High School
- Providing encouragment and support to participate in activities
- Mentor students and be there for their wellbeing support

References

Saskia Ware

Australian Pop Academy
Owner

Phone: 0435 900 629

Email: saskiadouglass@gmail.com

Devi Subramaniam

Mosman Park Nursing Home
Manager

Phone: (08) 9384 1769